

Updated: 9/17/20

## **SYLLABUS RESOURCES**

### UC Riverside Academic Policies and Student Support

#### **ACADEMIC POLICIES**

##### **Academic Misconduct**

In addition to the course conduct policies outlined by your professor in the Course Syllabus in the online classroom, please review the Graduate Student Handbook.

It is the responsibility of each student to be familiar with the definitions, policies, and procedures concerning academic misconduct. Please revisit our [\*\*Academic Integrity Policies and Procedures\*\*](#) for more information. This site also defines misconduct, provides examples of prohibited conduct, and explains the sanctions available for those found guilty of misconduct.

##### **Plagiarism**

Plagiarism is the most common form of academic misconduct at UCR. It is the appropriation of another person's ideas, processes, results, or words without giving appropriate credit. This includes the copying of language, structure, or ideas of another and attributing (explicitly or implicitly) the work to one's own efforts. Plagiarism means using another's work without giving credit.

For more information about plagiarism, see [\*\*Academic Integrity Policies and Procedures\*\*](#).

##### **Adjustments for Pregnancy/Childbirth Related Issues**

Should you need modifications or adjustments to your course requirements because of documented pregnancy-related or childbirth-related issues, please contact me as soon as possible to discuss your options. Generally, modifications will be made where medically necessary and similar in scope to accommodations based on temporary disability. Learn more about the rights of pregnant and parenting students by consulting the [\*\*Office of Diversity, Equity, and Inclusion\*\*](#).

##### **Title IX Resources**

For any concerns regarding gender-based discrimination, sexual harassment, sexual misconduct, stalking, or intimate partner violence, the University offers a variety of resources, including advocates on-call 24/7, counseling services, mutual no contact orders, scheduling adjustments, and disciplinary sanctions against the perpetrator. Please see the Title IX website for more information. They can be reached at (951)827-7070. You can also [\*\*file a report\*\*](#).

##### **Religious Holidays**

It is the policy of the University to excuse absences of students that result from religious observances and to provide for the rescheduling of examinations and additional required classwork that may fall on religious holidays without penalty. It is the responsibility of the **student** to make alternate arrangements with the instructor **at least one week prior to the actual date of the religious holiday**.

##### **Copyright Policy**

It is illegal to download, upload, reproduce, or distribute any copyrighted material, in any form and in any fashion, without permission from the copyright holder or his/her authorized agent. UCR expects all members of its community to comply fully with federal copyright laws.

## **Registration and Withdrawal**

If you choose to withdraw from this course, you must complete the appropriate University form and turn the form in before the deadline. Deadlines are shown in the [Academic Calendar](#), which is available from the Office of the Registrar.

## **COURSE AND LEARNING SUPPORT**

### **Academic Resource Center (ARC)**

The [Academic Resource Center \(ARC\)](#) is the central resource for academic support at UCR. All students are strongly encouraged to visit the ARC, which is staffed by professional and student employees who are well trained to provide academic support and dedicated to fostering academic excellence. Resources provided by the ARC include Tutoring, Supplemental Instruction, Study Skills Workshops, as well as several peer-mentoring programs. Staff works with all students, at all skill levels, in all stages of their undergraduate careers. Visit [arc.ucr.edu](http://arc.ucr.edu) or call 951-827-3721 for more information about hours, location and the scheduling. For more information about the Academic Resource Center, feel free to contact the Interim Director, Rena M. Burton ([rena.burton@ucr.edu](mailto:rena.burton@ucr.edu)).

### **Library Online**

Access digital materials and other resources at the [UCR Library](#).

### **ITS Help and Student Technology Support**

[ITS Student Technology Services](#) supports 9 student computer labs, including 7 public labs and 2 nonpublic labs, with approximately 293 public lab hours per week (with reduced hours during breaks and summer) available for academic use by all UCR students. Whether you need a machine to work on your paper, need to use specialized software required by your class, assistance with your R'Mail or iLearn accounts, getting on the network, or any other services used by UCR students, contact [Bearhelp@ucr.edu](mailto:Bearhelp@ucr.edu).

### **Keep Learning**

[Keep Learning](#) at UCR offers Comprehensive Strategies for Learning Online

## **Student Needs and Resources**

### **Reasonable Accommodation for Disabilities**

The [Student Disability Resource Center](#) and UCR are committed to providing reasonable accommodation for all students with disabilities. Students with disabilities who require accommodations in this course should contact their professor as early in the semester as possible. Students with disabilities must be registered with the Student Disability Resource Center prior to receiving accommodations in this course. If you have a disability and you would like to make a request for reasonable accommodation, please see the Graduate Student Handbook or get in touch with the SDRC.

### **LGBT Resource Center**

[LGBT Resource Center](#) provides support, education, and advocacy regarding sexual orientation and gender identity/expression for the UC Riverside community and beyond. Location: 245 Costo Hall. Phone: (951) 827-2267. The [UCR Trans Guide](#) offers valuable information and

resources for Transgender, Gender Non-Conforming and Gender Queer community, including for gender inclusive facilities and housing, trainings and retreats, and for academic resources on campus. Additionally, here is a list of [OUT Faculty and Staff](#) on campus should you want to seek out further mentorship.

### **Undocumented Students Program**

Undocumented Student Programs On September 5, 2017, President Trump directed the U.S. Department of Homeland Security (DHS) and U.S. Citizenship and Immigration Services (USCIS) to phase out and eventually end Deferred Action for Childhood Arrivals (DACA) over two and half years.

### **The Office of the Ombuds**

The Office of the Ombuds provides a safe and comfortable environment to discuss complaints, concerns or problems on a confidential basis. The Ombuds acts as an independent and impartial resource. The Office of the Ombuds does not serve as an office of notice or record for the University. The Office does not conduct formal investigations, nor does it maintain or keep records. The Ombuds office can help individuals understand their options, and provide information about relevant campus resources and processes. 390 Skye Hall (formerly Surge) (951) 827-3213

### **Counseling and Psychological Services (CAPS)**

Counseling and Psychological Services (CAPS) offers **confidential** short-term and crisis psychological services by licensed mental health providers to all UC Riverside students. CAPS offers walk-in/same day services for consultations and crisis support. Mental health clinicians are available 24 hours a day by calling **951-827-5531** or **951-UCR-TALK**. Counseling and Psychological Services is located in the Veitch Student Center, North Wing.

### **Basic Needs**

Basic Needs through Student Affairs offers a variety of services for students, including information on Food, Financial Advising, Accessibility, Housing, Transportation and Health and Wellness.

### **Student Affairs Case Management (SACM)**

Student Affairs Case Management (SACM) will offer a listening ear, help you brainstorm, problem solve, and ultimately connect you to the right resources on or off campus for all issues whether psychological, social, financial or academic. This is not a confidential office. Please call (951) 827-5000 for an appointment or to speak to a case manager.

### **Campus Advocacy, Resources & Education (CARE)**

Campus Advocacy, Resources & Education (CARE) Provides confidential advocacy support to individuals who have experienced sexual harassment and sexual violence (sexual assault, sexual harassment, domestic/dating violence and stalking). CARE can assist you with understanding your rights, support you during the investigation process, and provide additional information about campus and community resources available to you. The CARE Advocate can be reached at (951) 827-6225 or [advocate@ucr.edu](mailto:advocate@ucr.edu).

### **UCRPD**

To file a **police report**: UCPD 3500 Canyon Crest Dr., [www.police.ucr.edu](http://www.police.ucr.edu), [951-827-5222](tel:951-827-5222)

## **OFF-CAMPUS RESOURCES**

### **Riverside Area Rape Crisis Center**

Riverside Area Rape Crisis Center (RARCC) offers confidential assistance to victims of sexual harassment and assault and their families. RARCC provides certified sexual harassment and assault counselor volunteers twenty-four hours a day, seven days a week via a rape crisis hotline. 24/7 Hotline (951) 686-7273 or (866) 686-7273. 1845 Chicago Avenue, Suite A, Riverside, CA 92507.

### **Family Justice Center**

Family Justice Center for information about your rights as a crime victim, guidance through the criminal justice process, court support, obtaining a restraining or protective order, and personal safety planning. Riverside Location: 3900 Orange Street, Riverside, CA 92501. Phone: (951) 955-6100.